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IAS STAFF MEETING MINUTES

24 March 1972

PRESENT:



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1. [redacted] read a letter of commendation from [redacted]
[redacted] their recent special TDY assignment.

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2. [redacted] reported on the DDI Executive Council meetings he attended this week at Headquarters.

a. The deputies met to discuss equal employment opportunities and the question how much of CIA's production is really wanted. Both topics will be discussed at a future DDI meeting.

b. Congressman Nedzi will be briefed by CIA about every two weeks.

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c. Director, NPIC, reported that [redacted] to arrive in NPIC on [redacted]

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d. Revised NSCID's are now being distributed and on completion, the DSCID's will be reviewed by CIA, before being discussed with DIA and State.

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e. [redacted] noted that a collection of 12 unclassified maps of Moscow and USSR will be printed and sold to the public. The price is \$.45 per sheet. Arrangements are being made for all future unclassified maps to be sold to the public.

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3. [] is expected to return to the office next Monday or Tuesday. Divisions were advised to be prepared to brief the Acting Director on any substantive or other developments that have occurred during his absence.

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4. [] discussed the 21 March fire drill. He expressed concern and will recommend that IAS write a memorandum expressing our concern with the situation. [] arranged for a briefing of fire marshals by NPIC Security. The briefing is scheduled for 28 March at 1330 in the Teleprompter room.

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5. [] reported that the Support Officers' memorandum dated 7 March pertaining to cable preparation would not effect [] transmissions.

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6. New cleaning procedures for IAS will go into effect in a few weeks. Four or five escorts will be required each week. Volunteers are asked to sign up with []

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7. [] read excerpts from a DDI Administrative Notice concerning staff studies for foreign travel being submitted with short deadlines. Offices are asked to submit staff studies for foreign travel eight weeks in advance.

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8. [] noted that several offices in NPIC have a display of badges and wondered if one could be obtained for IAS. (A display of badges was subsequently placed on the bulletin board near the front door.)

WFC:cw

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